

City of New Carrollton  
Schedule of Fees FY 2024  
(Effective July 1 2023)

City Code, §57-1 "Adoption of fees by resolution" requires that all fees authorized in the City Code be established by the City Council in a Schedule of Fees adopted by resolution at the time of the Annual Budget Ordinance. This Schedule of Fees adopted by resolution at the time of the Annual Budget Ordinance. This Schedule of Fees was adopted by the City Council by Resolution No. 23-03 on the 7<sup>th</sup> day of June, 2023. **MODIFIED 6/5/2023**

| City Code Section that Authorizes Fee  | Reason Fee is Assessed  | Fee Assessed   |
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| Chap. 1 General Provisions §1-8  | Copy of the City Code   | \$75   |
| Chap. 12 Ethics §12-4.M(1)   | Failure to timely file a financial disclosure statement   | \$2 per day late fee up to \$250 maximum   |
| §12-4.M(2)   | Failure to file a timely lobbyist registration or report  | \$10 per day late fee up to \$250 maximum  |
| §12-6.E(2)   | Copy of a financial disclosure statement filed with the City  | \$25 for printed copy  |
| §12-8.0  | Copy of lobbying registration /report filed with the City   | \$1 per page   |
| Chapter 35 Animal Control. Art. III Impoundment of Animals §35-19 Impoundment Authorized | Fees associated with impoundment of animals   | Applicable Prince George's County Fees   |
| Chap. 41 Building Construction §41-1   | Building Permit Fees  | Construction under \$25,000 - \$100<br>Construction over \$25,000 - \$300  |
| §41-2  | Demolition Permit Fee   | \$150  |
| §41-7  | Variance Application Fee  | \$200  |
| Chap. 45 Cable TV §45-5  | Cable TV Franchise Filing Fee - application for initial franchise, issuance of RFP, renewal of franchise, modification of franchise, & approval of transfer | \$5,000 + reimbursement at cost for reasonable out of pocket expenses, including consultants' fees   |
| §45-11   | Cable Franchise Fee<br><br>Late Payment Fee   | 5% of Gross Revenues<br><br>Additional compensation & interest charges compounded from due date at an annual rate = the commercial prime interest rate of the City's primary depository bank |
| §45-16   | Open Video Systems  | Fee in lieu of the Franchise Fee required in §45-1 1.B   |

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| Chap. 50 Elections<br>§50-6                        | Late Filing Fee - For each Campaign Finance Report or Statement of Contributions and Disbursement Report not filed w/in the time prescribed. | \$10 per day or part of a day that a report is overdue  |
| Chap. 57 Fees                                      | Dishonored/returned check fee  | \$30  |
| Chap. 63 Recycling & Refuse<br>§63-4               | Collection of Special Bulky Items  | \$150   |
|  | Mattress Disposal Bags   | \$25  |
| §63-4.1  | Removal of Property Eviction Set- outs   | \$500   |
| §63-8  | Property Clean-Up  | City's actual cost of cleaning the property or the cost of the contractor hired to perform the service and/or an hourly rate of \$40 times the collective number of hours for all employees required to perform the cleanup |
| Chap. 66 Health & Sanitation<br>§66-3              | Release of impounded shopping cart (Subsection Q)  | \$25  |
|  | Permit Fee for Portable Storage Units (Subsection T)   | \$100   |
|  | Request for Extension of Permit  | \$75  |
|  | Request for Extension of Permit referred to Mayor  | \$75  |
| Chap. 71 Housing & Property Maintenance<br>§71-9.B | Filing Fee for Appeal to Board of Appeals  | \$100   |
| Chap. 72 Signs & Advertising Devices<br>§72-4.C    | Sign Permit Application Fee  | \$100   |
| Chap. 75 Licenses<br>§75-2, §75-6                  | Business Licenses and Permits - Annually   | \$110   |
|  | Mobile Vendor Licenses   | \$150   |
| §75-6  | Late Fee   | \$50 per 30 days or any part thereof  |
| §90-10   | Special Events Permits   | \$110   |

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| and §84-3 Chap. 84 Parks  | Use of Municipal Center   | \$75/hour  |
|   | Use of City owned Fields -<br>Permit League Play Pick-up Play                                   | \$100/field/day/season \$50 for<br>up to three hours   |
| Chap. 89 Rental Property -<br>Licensing and Inspection          |   |  |
| §89-5.A   | Rental License and Inspection<br>Fee (Initial Licenses and<br>Renewals)                         | \$300/yr. for single family<br>dwelling<br><br>\$200/yr. for multi-<br>family/condominiums   |
| § 89-5.C  | Late fee  | \$10 per day and any portion of<br>a day that the filing is late   |
| § 89-7.C  | Missed Inspection,<br>Re-inspection Appointment Fee   | First missed inspection/re-<br>inspection appointment: \$125<br><br>Second inspection/re-<br>inspection appointment: \$175<br><br>Third and each successive<br>missed appointment: \$300   |
| Chap. 100 Streets, Side- walks,<br>Public Prop. & Rights-of-Way | Construction of<br>/Gutter/Driveway<br>entrance/Culver/Drain/ Right-<br>of- Way Permit Fee      | \$110 if value of work is less than<br>\$30,000;<br>\$220 if over \$30,000 plus the<br>actual cost of supervision and<br>inspection if exceeds original<br>amount of permit  |
| § 100-17.C.   | Telecommunications Application<br>Fee   | \$500 for up to five small<br>wireless facilities, with an<br>additional \$100 for each small<br>wireless facility over five, or<br>\$1,000 for nonrecurring fees for<br>a new pole, not a collocation<br>intended to support one or<br>more small wireless facilities |
|   | Access fee  | \$270 per small wireless facility<br>per year  |
| Chapter 105 Taxation  | Taxes (real property and<br>improvement) are in arrears on<br>the 1st day of Oct. following the | Shall bear interest at the rate of<br>1% for each month or fraction<br>thereof that the bill remains<br>unpaid.  |
| § 105-2   |   |  |

|   | July in which they were imposed.   |   |
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| Chapter 110 Vehicles and Traffic; Art. V Removal and Storage of Vehicles<br>§110-40 | Boot Fee   | \$200   |
| Chapter 130 Zoning<br>§130-6  | Filing Fee for Variance Application  | \$400 for residential application<br>\$800 for commercial application<br>+ \$10/public notice sign posted   |
| §130-11   | Filing Fee for Departure from design standards, landscaping standards, parking & loading standards and sign design standards (Zoning Standards)Application | \$400 for residential application<br>\$1,000 for commercial application<br>+ \$50/public notice sign posted |
| MD. Code, General Provisions, §4-206; City Charter, §C-11                           | Copy of Police Report  | \$15 for City Resident<br>\$25 for Non-City Resident  |
| MD Code, Local Government, §5-205; City Charter, §C-11                              | Administrative Flagging Fee (associated with parking tickets & speed camera tickets)   | \$45  |
|   | Vehicle Release (of impounded vehicle)   | \$100   |
|   | Body Camera Footage Report   | \$75  |
| MD Code, Local Government, §5-205; City Code, Chapter 63 Recycling and Refuse       | Removal and disposal of recycling and trash. Recycling   | \$20/year   |
|   | Single-family dwellings Trash  | \$120/year  |
|   | Single-family dwellings Condominiums   | \$60/year   |